

30 October 1975

MEMORANDUM FOR THE RECORD

SUBJECT: Conversation with Emily Sheketoff, Staff
Member of House Select Committee

STAT 1. On 24 October 1975, together with [redacted]
[redacted] CI Staff, I briefed Ms. Sheketoff on the CIA
programs designed to prevent penetration by hostile
intelligence services.

2. Ms. Sheketoff was advised in some detail of
the applicant processing program of the Agency which in-
cludes background investigation and a polygraph interview.

[redacted]

3. At the conclusion of the above remarks, Ms.
Sheketoff inquired concerning the program of the Office of
Security which would identify the "CIA within the CIA."
When asked to explain what this statement meant, Ms.
Sheketoff stated that it referred to the intergroup of
old CIA officers who, working together, would "take over
CIA" in the event Mr. Colby were replaced by someone not
to the liking of this intergroup. I declined to discuss
this subject even theoretically, at which time Ms. Sheketoff
stated that everyone knew about the "CIA within the CIA"
revealed in the movie "Three Days of the Condor." The
meeting ended on this note.

[redacted]
Robert W. Gambino
Director of Security

Distribution:

Original 4 - Review Staff
Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

1 - DD/A

OS 5 9183

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

Distribution (continued)

- 1 - DD/PSI (via DD/Sec) ✓
- 1 - OS Registry
- 1 - Chrono

DS/Gambino:rjw (30 Oct 75)

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

STATINTL

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

Next 3 Page(s) In Document Exempt

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

SECRET

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

25X1



13. At the conclusion of the tour of the Headquarters Security Branch offices, Ms. Hess was invited to chat for a few minutes in the interest of exploring other areas in which the Agency may be helpful. Ms. Hess advised that she was pleased with the results of her visit and could think of no other items of concern for the moment but indicated that she would like to maintain an open communications line. It was agreed that this would be very desirable and of mutual benefit. In view of a problem cited by Mr. Field during the 29 August visit to the Rayburn Building, [redacted] requested clarification as to Ms. Hess' wishes relative to delivery of materials to her office. Ms. Hess stated that there are four persons who may accept and receipt for classified materials delivered by an Agency courier. These are listed as follows in the order of preference.

25X1

Ms. Jacqueline Hess
Ms. Karen Andrade
Mr. Serale Field
Mr. Donner

Ms. Hess, however, emphasized that she prefers not to have either Messrs. Field or Donner bothered with this chore except in "an emergency". The bona fides of these individuals should be established by the Agency courier by having the individuals display their House Committee identification card.

14. The visit was terminated at approximately 1420 hours and Ms. Hess was escorted to her automobile.

25X1



Acting Chief, Physical Security Division

Distribution:

Orig. - Mr. [redacted] SC/DCI
1 - DDA
1 - Review Staff
1 - Chairman, USIB Sec. Committee
1 - DD/PSI/OS

25X1

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

SECRET

2 SEP 1975

MEMORANDUM FOR THE RECORD

SUBJECT: House Select Committee on Intelligence

1. On 27 August 1975, in response to numerous attempts to reach him, Mr. Searle Field returned my call and invited me to visit with him in his office at 0900 hours on 29 August. I suggested to Mr. Field that it would be appropriate for him at that time to also talk with Mr. [REDACTED] Chairman of the USIB Security Committee, and to permit a representative of the Physical Security Division, Office of Security to conduct a physical security survey of his new space in the Rayburn Building.

STAT

2. In addition, I suggested to Mr. Field there were a number of other security concerns which I would like to address. He indicated that he was pressed for time and would prefer to discuss all outstanding security issues during our meeting on Friday.

3. I thanked Mr. Field for the call and promised to meet him on the time and date indicated.

[REDACTED]
Robert W. Gambino
Director of Security

STAT

STAT

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

27 August 1975

MEMORANDUM FOR: The Director

SUBJECT: Conversation with Searle Field

I had a long talk with Searle Field this morning on a number of subjects. The most significant was that the House Select Committee will begin its public hearings again on September 17. Field indicated that these would be "operational level hearings" in which some Agency people would be called. The format would be the same, i.e., public sessions for as much as possible and then executive session. The third set of hearings would, according to Field, include the investigation and they would be held at the end of the year, with the return to the witness stand of those who had testified during the first two weeks. Field said he would give us as much notice as possible with respect to Agency witnesses.

The next problem Field raised dealt with the potential for intimidation of the witnesses. His concern was with the requirement that Agency employees write a memorandum for the record after they had been interviewed by the House Select Committee staffers. Field pointed out that while in the majority of cases this caused no problem, there were individuals who volunteered information relating to other persons and that these Agency employees feared retribution. I pointed out to Field that this created a bit of a problem for us since there have been numerous requests over the last three years for information regarding wrong doings or impropriety. Field coupled the above concern with the requirement that an Agency representative sit in during all interviews. He is aware of the Senate Select Committee's position developing a dicotomy between investigative interviews and abuse interviews and wants to develop something comprobable for the House Select Committee.

I suggested to Field that we could probably work out some arrangement where such volunteer witnesses could indicate ahead of time that they did not require "counsel." Field thought something like that might be satisfactory and underscored the fact that the vast majority of the interviews did not raise this issue.

We talked about Ed Roeders' leaving the House Select Committee staff and the problems that might be raised in this context. At Mr. Blake's request I asked Field to talk to Mr. Gambino with respect to a debriefing of Roeder upon his termination. Field said he would be happy to talk to Gambino with respect to this and would be willing to show him around their facilities on Friday. I used the occasion of the discussion of interviews to point out that some of the reports back from Agency employees did not reflect well on House Select Committee staffers. For example, one of the detailees to NSC -- a secretary -- was asked if she knew any atomic secrets or how to make the atom bomb. Field reacted, as I had hoped, by being quite critical of such foolishness. He asked if we would report back any similar "bad judgment."

-5-



STAT

Special Counsel to the Director

Distribution:

DCI

DDCI

Review Staff

OGC

OLC

IG

DDA

✓ DDA (Mr. Gambino)

SC/DCI

ER

MEMORANDUM FOR THE RECORD

SUBJECT: House Select Committee on Intelligence
(Conversation with Searle Field)

1. On 29 August 1975, together with Mr. [REDACTED] Chairman, USIB Security Committee, and [REDACTED] Deputy Chief, Physical Security Division, Office of Security, I met with Searle Field and Jacqueline Hess in Mr. Field's office, Room B-316 Rayburn Building. The purpose of the meeting was to discuss physical security protection for the House Committee's repository and working space, and other physical security and technical security problems related thereto, and document control. Significant topics covered during our conversation were addressed in a memorandum prepared by Mr. [REDACTED] dated 2 September 1975.

STAT

STAT
STAT

2. I took this opportunity to meet privately with Mr. Field to discuss Ed Roeder's termination of employment with the House Select Committee. I advised Mr. Field that the Office of Security desired to contact Roeder for the purpose of debriefing him with respect to codeword materials. The purpose of the debriefing is to remind Roeder of the sensitivity of these projects and to solicit his cooperation in protecting the information which was made available to him as a member of the House Select Committee. I noted also that Mr. Roeder would be asked to sign a Termination Secrecy Agreement. However, prior to contacting Roeder I wanted Mr. Field to know of this projected course of action in the event there was any conflict re Chairman Pike's desires in this matter.

3. I suggested to Mr. Field that I did not want to have this matter misinterpreted; that our purpose in contacting Roeder was to prevent, to the extent possible, unauthorized disclosure of sensitive information. Since Mr. Roeder was a member of the House Select Committee Staff, it could possibly be construed that our contact with him would be an attempt to intimidate current members of the Committee Staff. I, therefore, requested Mr. Field's cooperation in discussing this matter with Chairman Pike and I assured him that we would not contact Roeder until he had an opportunity to brief the Chairman.

4. Mr. Field apparently understood the desire of the Agency to contact Mr. Roeder for debriefing purposes and also was sensitive to the fact that our contact with Roeder was subject to misunderstanding. He promised to bring this matter to the attention of Chairman Pike on Wednesday, 3 September 1975 and advise me if the Chairman had any objections to proceeding in the manner described above.



Robert W. Gambino
Director of Security

STAT

Distribution:

- Orig. - Special Counsel/DCI
- 1 - DDA
- 1 - C/SSC/OS
- 1 - Review Staff
- 1 - OS Registry
- 1 - DD/PSI
- 1 - Chrono

DS/RWGambino:rjw (3 Sept 75)

5 AUG 1975

MEMORANDUM FOR THE RECORD

SUBJECT: House Select Committee on Intelligence

1. I contacted Mr. A. Serle Field, Staff Director of the House Committee on Intelligence, early on the morning of 4 August 1975 to discuss with him the Director's appearance before the Committee on that date. I reminded Mr. Field of a potential problem which occurred the previous Friday when the office discovered that the individuals recording the Committee hearings were not cleared for compartmented information. I asked Mr. Field if he would take the necessary action to insure that the persons recording the Director's testimony, if in executive session, be cleared for TOP SECRET and indoctrinated for codeword material.

2. Mr. Field advised that he would immediately take such steps as necessary to comply with my request. He inquired as to the usual procedure for handling transcripts when the Director briefed a committee of the Congress. He was informed that a representative of this office accompanies the recorders until such time as the notes are fully transcribed. At that time the notes and the transcription are placed in the custody of representatives of this office and returned to Headquarters building for overnight storage, as appropriate. The following day they are delivered to the appropriate committee Chairman via the Agency's Office of Legislative Counsel. I suggested that this procedure be followed during the Director's appearance before the Committee. As an alternative, I suggested that he may desire to keep the notes within his secure space and have them transcribed there. In any event, I offered the assistance of this office in helping him provide appropriate security for this material.

STAT

OS 5 6258

4. Mr. Field advised that he would contact me if he desired security assistance.

[Redacted]
Robert W. Gambino
Director of Security

cc: A/DDA

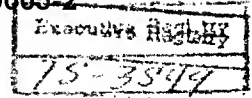
Mr. [Redacted]
Review Staff

Distribution:

Orig. - A/DDA

- 1 - Mr. [Redacted]
- 1 - Review Staff
- 1 - PSI [Redacted]
- 1 - OS Registry
- 1 - Chrono

DS/RWGambino:rjw (5 Aug 75)



31 July 1975

MEMORANDUM FOR: The Director

SUBJECT: Conversation with Searle Field

1. This morning I had a conversation with Searle Field growing out of the matters raised at the policy steering group on the afternoon of July 30.

2. With respect to transcripts, we discussed the appropriate security arrangements that will be made regarding the transcripts of executive sessions. Field seemed quite aware of the need to protect such documents. I explained to him that as we go further into hearings there may be some special procedures that we would suggest regarding particularly sensitive areas. He acknowledged this to be the case and we would discuss it further as we went along.




STAT

4. Finally I pointed out that the recent request we had received from House Select Committee staffers Roeder and Sheketoff used January 1, 1960 as the starting date for documents in a number of requests and with respect to proprietaries, "since the establishment of the Agency." I pointed out to Field that the Chairman at our first meeting used 1 January 1960 but reversed himself the following day and used 1 January 1961 as a starting point. Field said he would look into it and as an aside that the 1 January 1961 date gave the committee the ability to examine two republican and two democratic administrations and consequently was probably the date that Congressman Pike intended. Field also volunteered that he would, at least at the outset, have his staff requests funnelled through him before they came over to us.

STAT

Distribution:

1-DCI
1-OGC
1-OLC
1-
1-DDO
1-DDA
1-DDI
1-E.H. Knoche
1-Walt Elder
1-SC/DCI
1-ER
1-White House - Mr. Wilderotter
1-AD/S-Mr. Gambino

STAT

STATINTL

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

CONFIDENTIAL

30 July 1975

MEMORANDUM FOR THE RECORD

SUBJECT: House Select Committee on Intelligence

1. On 29 July 1975 Mr. [redacted] and the undersigned met with Mr. Searle Field, Staff Director, House Select Committee on Intelligence, in his office, Room 433, Cannon Building, Washington, D. C. The above group was joined after a few minutes of conversation by Mr. Jonathan Flint.

25X1

2. Mr. Field initiated the conversation by indicating that he hoped relations between the Agency and the Committee in the future would not be as difficult as they appear to be at the present time. He noted that he personally felt it to be very unfortunate that the Chairman's position is so rigid. He indicated further that it is his profound hope that during the meeting scheduled for the afternoon of 29 July a compromise will be worked out between the DCI and Chairman Pike.

3. Mr. Field then assured [redacted] and the undersigned of his earnest desire to establish a very secure environment in which to store materials which the Committee will acquire during the course of their investigation. He indicated that he has a very limited budget but, to the extent possible, will utilize the budget to enhance the security posture of the Committee's storage area. He asked for suggestions with reference to improvement of physical security and document control.

25X1

4. He advised that the permanent location of their security facility will be in the Rayburn Building, but they will not have access to this space until sometime after the 5th of August. He asked if a representative of the Agency would review the space prior to occupancy and make suggestions concerning improvement. I acknowledged that the Agency would be very happy to examine the space and to cooperate in any way to assist him in achieving the best security possible under the circumstances.

25X1

CONFIDENTIAL

~~CONFIDENTIAL~~

25X1

5. [] explained to Mr. Field that as Chairman of the Security Committee, USIB, he is a focal point for Community-wide matters which relate to security. In this regard, he showed Mr. Field a copy of the document which had been distributed throughout the Intelligence Community containing the names of the Senate Staff, the types of clearances, and biographic data. [] pointed out that he hoped to be of service to the Community in similar fashion by providing this type of information to other members. I noted also that CIA maintains a Compartmented Information Branch which as a service of common concern provides confirmation of clearances to other members of the Intelligence Community. It was explained that each member of the House Select Committee Staff who was cleared and briefed could be added to the CIB index. In this manner, Mr. Field would need to discuss clearances in the compartmented field with only one agency, the other agencies confirming the clearances through CIB records.

25X1

6. Mr. Field furnished a copy of the Committee's rules and a draft of Document Security Procedures (attached). The latter has not been approved by the Chairman. He went on to explain that initially only himself and two other staff members would be eligible to receipt for classified documents. Until further notice, all classified documents should be delivered to Mr. Searle Field, telephone 225-9751, Room 433, Cannon Building, and Mr. John Boos, telephone 225-9381, and Mr. Johathan Flint, telephone 225-9395, Room 232, Cannon Building. He requested, prior to delivery of documents, a telephone call be made to ensure one of the above would be available to receive them. He noted that he intended to treat all compartmented information and other documents of unusual interest as "SENSITIVE." All other documents will be handled as indicated in the Document Security Procedures as "CLASSIFIED."

25X1

7. [] and the undersigned were then invited to visit the current temporary storage facility which is located in Room 232, Cannon Building. This room is the typical office in the Cannon Building and is entered by a common wooden door fitted with glass transom. The door is secured by a mortise lock and spring deadbolt which is mechanically or electrically activated. The room contains

~~CONFIDENTIAL~~

25X1

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

CONFIDENTIAL



25X1

seeing. He stated that he would very much like to visit, however, would prefer to wait until a permanent Security Officer is selected.

10. In summary, Mr. Field appeared to be sincerely interested in establishing procedures and a physical security environment which would provide a high degree of protection to the materials entrusted to his care. He and his staff are obviously not very knowledgeable in security disciplines but seem to be conscious of this deficiency and willing to accept constructive criticism and suggestions. I look forward to working with Mr. Field and will be happy to assist him in any way.

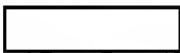


25X1

Robert W. Gambino
Deputy Director of Security

Att

Distribution:

Orig. - DD/A
1 - Mr. Knoche
1 - IG
1 - OGC
1 - Mr. 
1 - Chrm/SecCom/USIB
① - HSCI/PSI
1 - HSCI/DD/S
1 - DD/S Chrono
1 - OS Registry

DD/S:RWGambino:abh

CONFIDENTIAL

DRAFT

DOCUMENT SECURITY PROCEDURES

I. Processing Documents Received from Agencies:

The following steps will be taken by the House Select Committee staff in receiving and processing documents and materials from the agencies:

Step 1: Securing of Documents:

Upon delivery all documents and materials will immediately be placed in high security safes in a limited-access segregated secure area.

Step 2: Classification of Documents:

Documents and materials will be classified in the limited-access secure area by the Staff Director or a senior member of the task force responsible for the agency from which the documents were received. This staff member will be designated by the Staff Director. Materials will either be designated as SENSITIVE or CLASSIFIED. SENSITIVE is the "higher" classification.

Step 3: Categorization and Filing of Documents:

SENSITIVE documents will remain in the limited-access segregated secure area. A Documents Control Clerk will be responsible for maintaining a log of materials received and for controlling access to the SENSITIVE documents as described in Section II below. The documents will be categorized by staff members designated by the Staff Director. The documents will be categorized in the framework of the investigative outline for the relevant agency task force. Separate annotated indexes for materials received from each agency will be maintained. The indexes will indicate for the Documents Control Clerk the location of the materials in the secure area.

CLASSIFIED documents will be stored in the central files. These files will be placed in high security safes in a segregated secure area. (Access to the central files is outlined in Section II below.) Preceding categorization, the documents will be entered on an annotated acquisitions list. The list will indicate the source of the material, a description of the material and when it was received. Documents will be categorized by researchers designated by a senior member of the task force responsible for the agency from which the documents have been received. Documents will be categorized in the framework of the investigative outline for the relevant agency task force. Researchers will also maintain annotated indexes indicating where the materials can be found in the central files.

II. Access to Documents and Materials Received from Agencies:

a) SENSITIVE Materials:

The log of received SENSITIVE materials, the index and the SENSITIVE materials themselves will be made available to a staff member only with the written authorization of the Staff Director. Upon receiving the written authorization, the Documents Control Clerk will retrieve the documents and sign them out to the staff member, noting the time. SENSITIVE materials may be examined only at reading facilities located in the segregated secure area unless further written authorization is given by the Staff Director. Notes may be taken but must remain in the limited-access secure area. Copying or duplicating SENSITIVE materials is prohibited except with written authorization of the Staff Director.

b) CLASSIFIED Materials:

The acquisitions list and indexes for CLASSIFIED materials will be available upon request. Direct physical access to the central files will be limited to the research staff except upon written authorization of the Staff Director. When a staff member finds a CLASSIFIED item of interest in an index book or in the acquisitions list, he will request the material from a researcher. The researcher will remove the appropriate folder from the files, record the borrower's name, the date and the time on a card filed in each folder. When the material is returned (it will have to be returned by the same person borrowing it) the time returned will be noted on the card. The card will then be replaced in the folder and the folder returned to the files. This process will insure the security of the documents and serve as a method of determining which materials have been used and which have been overlooked.

Copying, duplicating or removing from the Committee "spaces" of CLASSIFIED materials is prohibited except with written authorization of the Staff Director.

NOTE: All SENSITIVE and CLASSIFIED material must be returned to the segregated secured area and the central files each night.

III. HSC Staff Work Products:

Staff work products (e.g., memoranda, status reports, notes, digests, etc.) will be under the same access constraints (described in Section II above) as the SENSITIVE or CLASSIFIED documents from which they are developed. However, the author of the work product will not need authorization to gain access to his work product.

1. The Rules of the House are the Rules of the committee except as otherwise provided herein.

RULE 2 MEETING PROCEDURES

2.1 For the purpose of carrying out any of its functions and duties, the committee is authorized to sit and act at such times and places within the United States whether the House is in session, has recessed, or has adjourned, and to hold hearings. The committee will meet at such times as may be fixed by the Chairman or by the written request of a majority of the Members of the committee in accordance with House Rule XI, clause 2(c). Members of the committee shall be given reasonable notice which, except in extraordinary circumstances, shall be at least 24 hours in advance of any meeting.

2.2. No general proxies may be used for any purpose. A member may vote by special proxy, which must be in writing, shall assert that the Member is unable to be present at the meeting of the committee, shall designate the person who is to execute the proxy authorization, and shall be limited to a specific measure or matter and any amendments or motions pertaining thereto; except that a Member may authorize a general proxy only for motions to recess, adjourn or other procedural matters. Each proxy to be effective shall be signed by the Member assigning his vote and shall contain the date and time of day that the proxy is signed. Proxies may not be counted for a quorum. All proxies must be filed with the committee counsel and be available for inspection

- 2 -

at any time.

2.3 No recommendation shall be reported or tabled by the committee unless a majority of the committee is actually present.

2.4 A rollcall of the Members may be had on the request of two Members.

2.5 A majority of the committee shall constitute a quorum for the purpose of taking final action on matters before the committee. However, a quorum for the purpose of taking testimony and receiving evidence by the committee shall consist of two Members, at least one of which shall be a member of the Minority Party unless the ranking minority Member consents otherwise.

2.6 At each hearing the Chairman shall announce prior to the opening statement of the witness the subject of the investigation and a copy of the committee rules shall be made available to each witness.

2.7 The time any one Member may address the committee on any matter under consideration by the committee shall not exceed five minutes, and then only when he has been recognized by the Chairman, except that this time limit may be exceeded by unanimous consent.

2.8 Each committee meeting for the transaction of business shall be open to the public except when the committee, in open session and with a quorum being present, determines by rollcall vote that all or part of the remainder of the meeting on that day shall be closed to the public. No person other than Members

representatives as may be authorized by the committee shall be present at any business session which has been closed to the public: Provided, however that the committee may by the same procedure vote to close one subsequent meeting; and Provided, further, that the committee may hold joint hearings or meetings at the discretion of the Chairman in consultation with the ranking Minority Member with committees having concurrent jurisdiction over intelligence matters.

2.9 Each hearing conducted by the committee shall be open to the public except when the committee, in open session with a quorum being present, determines by rollcall vote that all or part of the remainder of that hearing on that day shall be closed to the public because disclosure of testimony, evidence or other matters to be considered would endanger the national security or would violate any law or rule of the House of Representatives. No person other than Members of the committee and committee staff and such departmental representatives as may be authorized by the committee shall be present at any hearing which has been closed to the public: Provided, however, that the committee may by the same procedure vote to close one subsequent day of hearing.

2.10 The committee shall make public announcement of the date, place and subject matter of the committee hearing at least one week before the commencement of the hearing. However, if the Chairman of the committee determines that there is good cause to begin the hearing sooner, he shall make the announcement at the earliest possible date. Any announcement made under this paragraph shall be promptly published in the Daily Digest.

RULE 3, SUBPOENAS

3.1 The committee may require, by subpoena or otherwise, the attendance and testimony of such witnesses and the production of such books, records, correspondence, memorandums, papers, documents and other memoranda and materials as it deems necessary. Any such subpoena may be issued by the committee in the conduct of an investigation or activity or a series of investigations or activities, only when authorized by a majority of the Members of the committee, and authorized subpoenas shall be signed by the Chairman of the committee or by any Member designated by the Chairman. Each subpoena shall contain a copy of House Resolution 591, 94th Congress, 1st session. Compliance with any subpoena issued by the committee may be enforced only as authorized by the House.

RULE 4, PROCEDURES FOR TAKING TESTIMONY

4.1 When giving testimony, witnesses may be accompanied by their own counsel. There shall be no direct or cross examination by witness' counsel. The Chairman of the committee, or any Member of the committee or staff member designated by the Chairman may administer oaths to any witness.

4.2 Any prepared statement to be presented by a witness to the committee shall be submitted to the committee at least 72 hours in advance of presentation and shall be distributed to all Members of the committee at least 48 hours in advance of presentation. If a prepared statement contains security information bearing a classification the statement shall be made available only in the

committee rooms to all Members of the committee at least 48 hours in advance of presentation; however, no such statement shall be removed from the committee offices: Provided, however, that these requirements may be waived by the Chairman.

4.3 In the discretion of the committee, witnesses may submit brief and pertinent sworn statements for inclusion in the record. The committee is the sole judge of the pertinency of testimony and evidence adduced at its hearings.

4.4 If the committee determines that evidence or testimony at a hearing may tend to defame, degrade, or incriminate any person, it shall:

- a. receive such evidence or testimony in executive session,
- b. afford such person an opportunity voluntarily to appear as a witness, and
- c. receive and dispose of requests from such person to subpoena additional witnesses.

4.5 Except as provided in Rule 4.4 above, the Chairman shall receive and the committee shall dispose of requests to subpoena additional witnesses.

4.6 The minority party Members of the committee shall be entitled, upon timely request to the Chairman of a majority of them, to call witnesses selected by the minority to testify with respect to the matter in question.

4.7 When a witness is before the committee, Members of the committee may put questions to the witness only when they have been recognized by the Chairman for that purpose.

4.8 Members of the Committee who so desire shall have not to exceed five minutes to interrogate each witness until such time as each Member has had an opportunity to interrogate such witness; thereafter, additional time for questioning witnesses by Members is discretionary with the Chairman.

4.9 No sworn depositions will be taken unless authorized by the Chairman, who shall inform the ranking Minority Member, or by vote of the committee.

RULE 5, COMMITTEE RECORDS

5.1 The result of each rollcall in any meeting of the committee shall be made available by the committee for public inspection in the offices of the committee pursuant to such procedures as the Chairman may establish. Information so available for public inspection shall include a description of the amendment, motion, order, or other proposition and the name of each Member voting for and each Member voting against such amendment, motion, order, or proposition, and whether by proxy or in person, and the names of those Members present but not voting: Provided, however, that the Chairman, in consultation with the Ranking Minority Member shall take appropriate measures to delete classified or sensitive material.

5.2 The attendance records of Members at committee meetings shall be available for public inspection in the offices of the committee pursuant to such procedures as the Chairman may establish.

RULE 6, STAFF

6.1 The appointment of all staff members and consultants shall be made by the Chairman and the staff director in consultation with

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2
the Ranking Minority Member. Staff members shall be under the direct supervision and control of the Chairman and Staff Director in consultation with the ranking Minority Member, and shall be responsive to all Members of the Committee.

6.2. The staff of the committee shall not discuss either the substance or procedure of the work of the committee with anyone other than a Member of the committee or committee personnel.

6.3 As a condition of employment, each staff member shall affirm that he fully understands the rules and regulations of the committee and agrees to abide by them.

6.4 The Chairman shall have the authority to utilize the services, information, facilities and personnel of the departments and establishments of the government, and to procure the temporary and intermittent services of experts or consultants or organizations thereof to make studies or assist or advise the committee with respect to any matter under investigation.

RULE 7. PROTECTION OF PAPERS AND DOCUMENTS

7.1 All material and testimony received or obtained pursuant to House Resolution 591, 94th Congress, shall be deemed to have been received by the committee in executive session and shall be given appropriate safekeeping.

7.2 The Chairman in consultation with the ranking Minority Member of the committee shall, with the approval of the committee, establish such procedures as in his judgement may be necessary to prevent the unauthorized disclosure of all material and testimony received or obtained pursuant to House Resolution 591, 94th Congress. Such

procedures shall, however, insure access to this information by any Member of the committee under such procedures as may be established by the committee.

7.3. Until such time as the committee has submitted its final report to the House, classified or other sensitive information in the committee records and files shall not be made available or disclosed to other than the committee membership and the committee staff, except as may be otherwise determined by the committee.

RULE 8. COMMITTEE REPORT

8.1 If, at any time of approval of any report by the committee, any Member of the committee gives notice of intention to file supplemental, minority, or additional views, that Member shall be entitled to not less than five calendar days (excluding Saturdays, Sundays, and legal holidays) in which to file such views, in writing and signed by that Member, with the Staff Director of the committee. All such views so filed by one or more Members of the committee shall be included within, and shall be a part of, the report filed by the committee with respect to that matter.

RULE 9. RULE CHANGES

9.1 These rules may be amended or replaced by the committee, provided that a notice in writing of the proposed change has been given to each Member at least 48 hours prior to the meeting at

9 June 1975

MEMORANDUM FOR: Director of Security

SUBJECT : House Committee on Intelligence

25X1 1. By prior arrangement Mr. [redacted] Mr. [redacted] and I called on Mr. Jack Boos, House Committee on Intelligence, Room 433, Cannon Building, at 10 a.m. on Friday, 6 June. As you know our visit was for the purpose of conducting a security survey of the temporary space in the Cannon Building to be used by the Committee as well as their permanent space located in the Rayburn Building.

2. After a short delay in being able to see Mr. Boos he briefly explained that there is a problem regarding the leadership of the Committee and because of this we would not be able to conduct our survey. He indicated his regrets over any inconvenience and said that he would be in touch with you at the appropriate time for the survey to be conducted.

[redacted] 25X1
Deputy Director of Security (P&M)

25X1

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2

Approved For Release 2002/09/05 : CIA-RDP83-01042R000400110005-2